

## Cape Breton Highlands Golf Club Society Executive Meeting

Date: January 07, 2004

Time: 7:00pm

Location: Ingonish School

### Attendees:

Lloyd Donovan, Kevin Donovan, Joe MacNeil, Gerard Whitty, Tommy Symes, Keith Hawley

### Regrets:

Russell MacLellan, Ken Doucette, Jackie Doucette, Mary Ann MacCormick

### 1. Membership Renewals

The membership application for 2004 was drafted. Senior member rates for 2004 increase by \$5.00 while Junior member rates increase by \$15.00. Changes include doing away with the ticket sales and adding the \$40.00 to the price of the membership. This will eliminate the process of tracking down members to get their ticket money in. All senior members will be eligible for a draw on a seasonal pass which will take place after the March 15 deadline. Membership renewals will be mailed out next week. This should allow plenty of time for to have returned before the March 15 deadline.

### 2. Annual General Meeting

The date chosen was January 25th at 2:00 pm. The location will be at St John's Hall in North Ingonish. Lloyd to book the hall. Fred to be notified to post this information on our web site.

We are to meet on January 11th to finalize the agenda. Some issues we have to address at the meeting are:

- Children's Wish Foundation tournament.
- Park's request for dates on corporate tournaments.
- Park's capital plan and club's commitment.

### 3. Club Tournaments

List of tournament dates which was supplied by the Park was reviewed. Some concern over our club championship being held on August 7 & 8 and not on the long weekend which is the norm. This date may conflict with provincial tournaments. NSGA to be contacted to see when other clubs hold their championship.

Ingonish Home and School have approached the club as to the possibility of them being the host charity for this year's Father's Day Scramble.

### 4. Course Condition

Course experiencing a very difficult fall/winter with respect to weather. Fungus problems are occurring and could have implications for the spring.

### 5. New Members

A total of 20 people have applied as new members. Once we have a total on our returning members we can decide if there is room for new members. This won't occur until after the March 15th deadline.

#### 6. 2004 Rate Structure

The proposed fee structure for 2004 has been received from the Park. Season passes will increase by 3%. Rate structure is as follows:

All prices include taxes

Adult Season Pass	\$785.00
Junior Season Pass	\$220.00
Couple Season Pass	\$1198.00
Family Season Pass	\$1568.00
Student Season Pass	\$412.00
Shoulder Season Pass	\$440.00

New rate for member cart rental appears too high. Lloyd to contact the Park to confirm rate.

Meeting adjourned @ 8:45pm

## Cape Breton Highlands Golf Club Society Annual General Meeting for 2003

Date: January 25, 2004  
Time: 2:00pm  
Location: St. Johns Hall, Ingonish

The meeting was called to order at 2:00pm with twenty-two members present.

### 1. Review of previous minutes

Copies of the minutes of the 2002 AGM were made available to those present prior to the start of the meeting.

A comment was made that in the future we should ask someone from the course management team to attend this meeting to provide an update on the course management strategy for the year in question.

Question was asked whether we were using our web site to full potential as no minutes were posted from June 2003 to year end. The executive explained that no meetings were held during that period. We expect to use the web site more during the coming years as we expect it to be our tool in providing information to our membership.

The yearly cost of the website was questioned. Fred Williams explained that the total cost included a \$500.00 set up cost which is just a one time item.

Tournament results were not posted on the website and the executive agreed to talk with the tournament chair to see that information is posted during this year.

It was moved by John Ashton and seconded by Mary Ann MacCormack that the minutes be approved.

### 2. Report of Directors

Lloyd Donovan gave a summary of events that the executive worked on in 2003.

Much discussion around our amendments to our by laws with respect to new members. The March 15th cut date off and how that affects new members was discussed. The executive will make the decision on new members immediately after the March 15th deadline.

The membership requested that our website be used for getting information to potential new members.

Discussion was held on the restoration of the cart path between Hole 12 and Hole 13. The executive provided details on the work done as well as the associated costs. Extra work was approved and funded by the club which involved the placement of rip rap for bank stabilization on the left side of Hole 12.

Joe MacNeil led a discussion on the our Junior program. Our hiring of a junior coordinator for last year worked well but it was felt that the juniors didn't take full advantage of the program. Some juniors would abuse the program by not showing up for tournaments they were scheduled to play in. On the positive side our juniors are now representing our club at various tournaments.

A motion was made and passed that we hire a junior coordinator for the 2004 season. It was agreed

that juniors take part in some etiquette training with the coordinator before they be allowed to attend tournaments. It was suggested that this position be posted so that any qualified person could apply. The executive will investigate other avenues of funding for this position.

### 3. Financial Report

Kevin Donovan reviewed our financial statement. There were no questions arising from this report.

### 4. Election of Officers

There were no nominations from the floor. The existing executive has agreed to stay on for 2004. Our treasurer will be stepping down this year but has agreed to stay on as a director. The executive will be recruiting someone to take on the treasure's responsibilities.

### 5. Appointment of an Auditor

Gord Rideout nominated Gerard Aucoin to fill this position. The nomination was accepted.

### 6. New Business

Park are trying to attract corporate tournaments and sponsorship. They are requesting that the club give up tee times for two days in June in order for them to run some tournaments. It was agreed by the membership that we accept their request, however, the days to be used must fall on either a Tuesday, Wednesday, or Thursday. This concessions will be for the 2004 season only.

There is also a request for a tournament on June 5th in aid of the Children's Wish Foundation. Club times would still be available in the morning but we would loose our times during the day. All agreed that this is a worthy cause and we should support it as best we can.

The Park has asked the executive to put together a list of projects that we would like to work towards so they can include this in their capital planning process. The executive has agreed to work with the Park on this issue but we will only commit to a level of funding to which we are financially able.

It was noted that the Club Championship was not scheduled for the long weekend in August which is usually the case. The executive will contact the Park to confirm the date.

A review of the new rates reveals a substantial increase in the price of cart rental for members. The executive to review this with the Park.

A letter from Les Chaisson was reviewed. He has asked that we consider corporate memberships. It was decided by the members that this was something that couldn't work under our present bylaws with respect to membership. This is an issue that could be directed to the Park as they now have expressed an interest in obtaining corporate sponsorship.

Motion to adjourn by Fred Williams

Meeting adjourned at 3:45pm

## Highland's Golf Club Society Executive Meeting

Date: February 15, 2004  
Time: 2:00pm  
Location: North Ingonish School

### Attendees:

Lloyd Donovan, Kevin Donovan, Keith Hawley, Joe MacNeil, Jackie Doucette, Russell MacLellan, Gerard Whitty

### Regrets:

Mary Ann MacCormick, Tommy Symes, Ken Doucette

### 1. Membership

We have received approximately 50% of our membership renewals to date. No member has indicated they will not be returning. To date there are 31 new applicants for membership. Executive to meet on March 15 to discuss new membership.

### 2. Junior Coordinator

A job competition will be issued for the position of junior coordinator for the 2004 season. Discussion was held on the requirements for this position. Club secretary to draft competition and once approved by the executive have this posted on our web site. This should be completed before February 22, 2004 with the competition to close by mid March 2004.

### 3. Capital Work Plan

The executive reviewed some of the capital projects that have been proposed by the Park. We selected three projects which we felt the membership would be interested in funding. A yearly maximum of \$5000.00 would be the club contribution. Executive to arrange a meeting with the Park to discuss this issue and have our commitment worked into their capital plan.

### 4. Opening Tournament

There is an opportunity for the club to bring some revenue into the course in the form of a tournament sponsored by the CNIB. It was proposed that this tournament be held on the same day as our opening tournament (June 6). This could work provided the club tournament were to be a shotgun start.

It was felt that because of the shotgun start, our membership would be forced into renting power carts. We will discuss with the park on whether they would reduce the cart rental fee in return for bringing in this tournament. All agreed the shotgun start would create a good atmosphere for the tournament as all would finish around the same time and the meal and prizes could be delivered in a timely manner with most members present.

### 5. Other Tournaments

It was noted that some of our club sponsored tournaments were not making enough money for the work

that was involved. Tournament expenses were reviewed and it was felt the cost of providing food for our events was much too high. We have to find a way to get these costs down. The executive to investigate this issue in more detail.

Entry fee for the Father's Day Scramble to increase to \$300.00per team from \$280.00. We have to get more members involved in helping out with tournaments. It was suggested that most members would work if asked. Tournament chairman to inform his captains to spread this work around.

Meeting adjourned 4:00pm

## Highland's Golf Club Executive Meeting

Date: March 11, 2004  
Time: 7:00pm  
Location: North Ingonish School

### Attendees:

Lloyd Donovan, Joe MacNeil, Keith Hawley  
Cliff Robinson Parks Canada, Pam Doherty Parks Canada, Alison Roper Parks Canada

This meeting of the executive and the golf course management team was held to go over some issues that arose at our annual general meeting.

1. There was a request from our membership that someone from the management team attend our AGM to provide details on course operations for the year in question. Members of the management felt this should not be a problem.
2. The management team was advised that a junior coordinator will be hired for the 2004 season. Our club room will be used for this person. This year a competition was issued for this position with there being only one applicant to date.
3. The club has agreed to grant the management team's request for two tournament dates in June. These dates must fall on a Tuesday, Wednesday, Thursday. This request has only been approved for the 2004 season.
4. A discussion arose over the Children's Wish Foundation tournament. The club feels it might work better if they ran a shotgun start during the morning with the club tee times being moved to the afternoon. The club can be flexible with their times on that day in order for this tournament to run smoothly.
5. The club gave the management team a list of the capital jobs that we would like to fund for 2004 and beyond. One item that wasn't on the list was some improvements to the exit path from the front tee on Hole 13. This area tends to be very slippery and could be improved with the addition of a stairs. Cliff thought pre-cast concrete would be quick and easy with his crew doing the prep work before the stairs would arrive. Lloyd to check availability and price of such a stairway.
6. The CNIB are looking to hold a tournament on the same day as our club opener. This is a great opportunity for the course to generate extra revenue. The club has offered to run the opening tournament as a shotgun start to allow this tournament to happen. The management team agreed to discount cart rental for members on that day to \$ 20.00 taxes included. The club will arrange the starting tee placement for the juniors so that they will be close to the club house. Juniors are not permitted to drive carts.
7. The executive had a lengthy talk with the management team over our present arrangement for food service and our plans going forward.
8. The executive expressed their displeasure over the wrong date being tagged to our club championship. This date now coincides with an outside tournament that a large number of our membership have committed to. The management team suggested that the executive book their

tournament dates for the next several years very soon. This type of occurrence should not happen again once the dates are pre-booked.

Meeting Adjourned @ 8:30pm

## Highland's Golf Club Executive Meeting

Date: March 15, 2004  
Time: 7:00pm  
Location: North Ingonish School

### Attendees:

Lloyd Donovan, Ken Doucette, Keith Hawley, Joe MacNeil, Russell MacLellan, Gerard Whitty, Tommy Symes

### Regrets:

Mary Ann MacCormick, Jackie Doucette, Kevin Donovan

Our membership renewals were reviewed to date. There are 5 members who have not submitted their applications. There are 4 junior members who have moved into the senior ranks. In total we are 1 member less than our total for the 2003 season. Our total senior membership for 2004 is 151.

A discussion was held on taking new members and after reviewing the ages of our juniors we felt that it would be possible to fill to capacity ( 160 senior members)

A review of the application list showed there were 33 people who had requested membership. Our selection criteria was used limit the numbers with there still being more applications than the 9 spots that were available. It was decided to place all applicants who met criteria "B" into a hat and draw 9 names. A list of alternates was also drawn in the event someone backed out. These new members will be contacted and are required to submit their entrance fee by Friday March 19, 2004.

The draw for the seasons pass will take place on Wednesday Mar 24, 2004. This will give our new members time to get their entry fees paid and be eligible for the draw.

There was only one application for the position of Junior Coordinator. That person was Erica Donovan. She will be contacted by the executive to confirm her hiring.

Meeting Adjourned at 8:40pm

## Highlands Golf Club Society Executive Meeting

Date: July 12, 2004  
Time: 7:00pm  
Location: North Ingonish School

### Attendees:

Lloyd Donovan, Tommy Symes, Joe MacNeil, Keith Hawley, Gerard Whitty, Jackie Doucette

### 1. Father's Day Scramble

Reviewed a complaint from Parks Canada with respect to actions by a couple of our club members during this tournament. Course equipment was damaged. The executive will send a letter to the individuals involved stating this type of behavior will not be tolerated.

There was one group during this tournament that acted disrespectfully towards course staff. The executive will decide whether they will be allowed entry for 2005.

### 2. Ladies Field Day

There was an issue with slow play during this tournament. One group in particular felt there was too much pressure being exerted upon them to speed up play.

Correspondence between Parks Canada and a member of this group was reviewed with the executive agreeing to meet with both parties

Executive agreed that we should post a note on our web site to alert members that we have asked the course staff to act accordingly when slow play involves our members

### 3. Lorne Rubenstein Visit

Executive rejected the request of Parks Canada to cover the cost of the expenses for this visit.

### 4. Club Tournaments 2005

The executive reviewed the tournament schedule as provided by Parks Canada. There are some requests from the Park with respect to start times. The executive agreed to the following changes:

Opening tournament would be a shotgun start beginning at 07:00. Carts would be issued at a reduced rate of \$20.00.

Senior tournament to begin at 07:00 not 09:00 as was previously the case.

Field for the Father's Day Scramble will be 132 for 2005

Ladies Field Day will begin at 07:00 not 09:00 as was previously the case

Senior/Junior to begin at 07:00 not 09:00 as was previously the case

Junior Club Championship to be held on the Sunday of our Club Championship

Field for the Labor Day tournament to be 152

Closing tournament will run similar to the opening with a shotgun start

#### 5. Labor Day Tournament

Question was raised whether holes # 1 and #2 should be made lateral hazards for this tournament in an attempt to speed up play. The executive will discuss with the Park

#### 6. Course Conditions

A number of complaints have been received from our membership with respect to course conditions.

Items such as improper mowing, and the placement of hazard stakes are just a few of the complaints. The executive to meet with course superintendent to discuss this issue.

#### 7. Pro Junior

Joe can't look after this tournament for this year.

Erica will be taking care of the logistics including transportation. The executive agreed to cover the expenses.

#### 8. Forward Tee for Hole 18

Ladies have inquired as to whether the Park is still planning to build a forward tee on Hole 18. The executive will bring this up at our next meeting with the Park.

## Highlands Golf Club Society Executive Meeting

Date: July 14, 2004  
Time: 7:00 pm  
Location: North Ingonish School

### Attendees:

Lloyd Donovan, Joe MacNeil, Keith Hawley representing Club  
Pam Doherty, Cliff Robinson, Alison Roper and Amanda Donovan representing Parks Canada

### 1. Club Tournaments 2005

The tournament schedule was reviewed. Changes to start times was agreed to by both parties. Park requested that the Ladies Field Day be run with a shotgun start. The club would not accept this request.

The proposal to make Hole 1 and 2 a lateral hazard during the labor day tournament was reviewed. Park stated that this was done in the past and it really didn't speed up play. It would be up to the club if we wished to put that rule in place for this year.

The Park inquired whether the club had selected a charity for their 2005 Father's Day Scramble. It was felt this would be an opportunity to raise some funds to assist Bert Barron with his medical costs. The club suggested that we could use proceeds from this years Masters Tournament for this cause. The Park would like to be involved with this tournament to offer their support for Bert.

### 2. Ladies Field Day

Park stated that there was some confusion during this tournament with respect to cart rentals and park usage fees. It was requested that tournament poster state that park usage fees are required. The club agreed that fees for a shared cart could be included as part of the entry fee. Mary Ann will be asked if she could consider this item for the 2005 tournament.

### 3. Course Condition

A lengthy discussion was held over course conditions and the plans to address the issues. Cliff and Joe will be making a tour of the course to identify areas of concern. Hazard markings including the new blue markings will be addressed so as not to confuse the golfing public on the proper ruling. Areas such as the right of Hole 12 and to the right of the service road on Hole 4 will have a drop zone added. This drop zone will be maintained by the course marshalls. The club will post on their web site that this work will be undertaken during the first week of August.

Concern was raised over the condition of the greens this past weekend with respect to improper mowing and significant grass clippings being left behind. Cliff stated that there was no supervisor on that weekend and improper communication led to those problems. The new assistant supervisor's job has now been filled so these sort of problems should not occur in the future.

Cliff stated they are now mowing the aprons differently to encourage better turf growth. The greens mowers are set at 175/1000 which is the same as last year. If he were to lower the height this would increase the risk of fungus. He would rather not lower the mowers and face having to apply fungicide

which is not good for the environment. The minimum mower height he would consider going to is 165/1000. The club feels that consistency is more important than height and it's important for all greens to be relatively equal. Cliff agrees and has stated that the practice green is now mowed daily, which was not the case last year. This should give the public a better feel of green speed.

The club had asked what were the long term plans for our tees as they are becoming very uneven and in need of repair. Cliff states that he plans on addressing some of those issues in the fall. Budgetary restraints may limit his manpower complement which could impact the extent of the work completed.

The park had requested whether another section 25 HRDC grant would be possible to address the buffer zone. The club agreed that this would be a good idea but we would only make application if the union gave their approval. It was agreed that if such a grant were realized the course staff would be the first choice of towards selecting a crew.

It was felt by the club that the stairs on Hole 13 should be done as soon as possible. Lloyd to start the process.

The club's contribution on capital work for this fall will be towards improving the drainage problem on Hole 6. We had originally selected Hole 17 but felt that concern could wait. Cliff to order necessary materials.

## Highlands Golf Club Society Executive Meeting

Date: December 15, 2004  
Time: 7:00pm  
Location: North Ingonish School

### Attendees:

Lloyd Donovan, Joe MacNeil, Tommy Symes, Ken Doucette, Keith Hawley

### Regrets:

Russell MacLellan, Kevin Donovan, Gerard Whitty, Mary Ann MacCormack, Jackie Doucette

## AGM

The date for our AGM was set for January 30, 2005 at St John's Hall to begin at 2:00 pm. Lloyd to contact Tim Reynolds to request he attend the meeting. During last year's AGM there was a request from the floor to have a member from the management team present. Executive agreed to have membership renewals ready to go out by January 7th. The notice of the AGM would be included on this form.

## 2005 Rates

Member rates (Season Passes) for 2005 will increase by 5% across the board. Executive felt this was in reason as there were no increases for the 2004 season. There will be no increases for daily green fees.

## Junior Golf

Joe to compile the highlights of the 2004 program to have for the AGM. There is a considerable rise in the total of Junior members and that trend is expected to continue for the 2005 season. Discussion was held on how this increase may impact our numbers in the future as the Juniors reach the senior level. It was felt that by paying close attention to the numbers and what year they would be reaching senior age we could control the influx by limiting the amount of new members that are taken in any given year. The executive of the day will have to be very diligent with respect to Junior membership.

We have to decide on how to run the 2005 Junior program. All agreed that we don't have the time to run it and the best way seems to be to hire a coordinator. We will look for direction during the AGM.

## Tournaments

We will require someone to take on the 2005 Labor Day Tournament. We should solicit for that person very soon. The tournament poster should state that entries to be received through the mail only. The pace of play was talked about and what if any measures could be put in place to improve the pace. All agreed that there have been a number of measures taken without any real measure of success. It was felt that marshalling is the key component and should be done as per the NSGA standard. Keith to contact the NSGA on the possibility of them performing this task or if they could offer some advice.

There is pressure for us to allow more corporate tournaments. Keltic already have requests. There has

to be some give and take. It was felt that it would be possible for us to have a shotgun start some mornings to allow for a corporate event to start later. All agreed that this would improve the social status of our club. Last year's shotgun on the opening tournament was well received and we will be looking to hold that type of event again in 2005.

#### Club Fees

Executive agreed to hold our club fees at the 2004 level. Senior \$75.00 and Junior \$25.00. There will be no ticket sales and a draw for a season's pass will take place again next year.

Meeting adjourned: 8:45 pm